

GOVT. OF WEST BENGAL
OFFICE OF THE CHIEF MEDICAL OFFICER OF HEALTH
& SECRETARY, DISTRICT HEALTH AND FAMILY WELFARE SAMITY
BabuPara, Maya Talkies Road, Ward No-12,
District-Alipurduar, Pin: 736121
TEL/ FAX: 03564-257200
E mail: - cmohapd@gmail.com

Memo. No: - DHFWS/APD/25-26/434

Dated:- 19/8/25

e-N.I.T. NO- DHFWS/APD/CONST/25-26/06

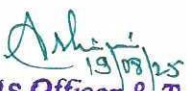
The Chief Medical Officer of Health, Alipurduar invites percentage rate e-tender for the work detailed in the table below. (Submission of bid through online: <http://wbtenders.gov.in>)

SL. No.	Name of the Work	Estimate Amount (in Rs.)	Earnest Money (in Rs.)	Cost of Tender Documents (For Successful tenderer for formal agreement)	Period of completion.	Eligibility of the Bidder.
1	S.I.T.C of Split Air Conditioner Machine for DMO Ayush office Setup of CMOH Office in the district of Alipurduar.	Rs. 1,60,412.00 (Electrical Work)	Rs. 32,08.00	Rs. 750.00	15 days from the issuing of work order.	* Intending Tenderer should have credential in similar nature of work in Government or Govt. Undertaking during last Five years with successfully executed. (As per clause mentioned)

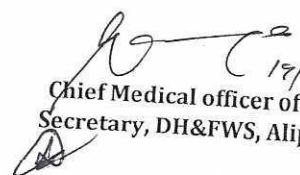
The authority reserves the right to reject or cancel any tender at any time without assigning any reason thereof.

During the scrutiny, if it come to the notice to tender inviting authority that the credential or any other paper found incorrect/ manufactured/ fabricated/poor performance, that bidder would not allow to participate in the tender and that application will be out rightly rejected without any prejudice.

The Tender Selection Committee reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.


19/08/25
Accounts Officer & Treasurer
District Health & Family Welfare Samity
ALIPURDUAR

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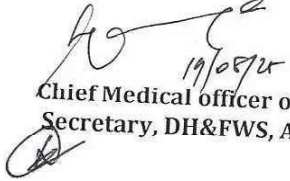

19/08/25
Chief Medical officer of Health
Secretary, DH&FWS, Alipurduar.

Memo No: DHFWS/APD /25-26/434/1(20)

Date: 19/8/25

Copy forwarded for information and wide circulation to: -

1. The Hon'ble Sabhadhipati, Alipurduar Zilla Parishad, Alipurduar
2. The Mission Director, National Health Mission, West Bengal
3. The Director of Health Services, West Bengal
4. The Additional Secretary AYUSH to the Govt Of West Bengal
5. The District Magistrate, Alipurduar.
6. The Director-PHP, Dept. Of H&FW to the Govt. Of West Bengal
7. The Program Officer-I/II, NHM & Deputy Secretary to Govt. of West Bengal , West Bengal
8. The Addl District Magistrate, Alipurduar (Health)
9. The Engineer in charge, National Health Mission
10. The Dy. Chief Medical Officer of Health, I/II/DMCHO/DPHNO, Alipurduar
11. The Addl. Labour Commissioner, Alipurduar
12. The AO & Treasurer, CMOH office, Alipurduar.
13. The District Informatics & Cultural Officer, Alipurduar.
14. The ACMOH, Alipurduar.
15. The District Medical Officer (AYUSH), O/o CMOH Alipurduar
16. The DPMU, O/o of CMOH Alipurduar.
17. The Senior Director (IT) & District Informatics officer, NIC, Alipurduar with request to publish the notice in the district website: (<https://alipurduar.gov.in>)
18. The System Coordinator, IT Cell, Dept. of Health & Family Welfare, Swasthya Bhavan, Kolkata with a request for display in www.wbhealth.gov.in
19. The DSM is directed to upload in the apd health portal.
20. Office copy


19/08/25
Chief Medical officer of Health
Secretary, DH&FWS, Alipurdaur.

* Only Credential Certificate is accepted. Credential: - The term "credential" implies completion certificate issued on printed letter head only. The completion certificate should contain and not limited to the following information:-

1) Tender no., 2) Work Order No., 3) Estimated Amount put to tender, 4) Rate of Contract, 5) Tender Amount, 6) Date of completion as per contract, 7) Time extension granted, 8) Actual date of completion, 9) Gross value of final bill & 10) Status of work.

2) Credential certificate issued by the Executive Engineer or equivalent or competent authority of a State/ Central Government, State /Central Government undertaking, Statutory/ Autonomous bodies constituted under the Central/ State statute, on the executed value of completed/ running work will be taken as credential. [vide memo no: 04-A/PW/O/10C-02/14, dated 18.03.2015]

** Payment certificates in lieu of completion certificate as credentials will not be accepted.

Eligibility criteria for participation in tender

For 1st Call:

(i) Intending tenderers should produce credentials of a similar nature of completed work of the **minimum value of 40%** of the estimated amount put to tender during **5(five) years** prior to the date of issue of the tender notice;

or,

(ii) Intending tenderers should produce credentials of 2(two) similar nature of completed work, each of the **minimum value of 30%** of the estimated amount put to tender during **5 (five) years** prior to the date of issue of the tender notice; or,

(iii) Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the **extent of 80%** or more and value of which is not less than the desired value as stated vide(i) above.

In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer.

For 2nd Call:

i) Intending tenders should produce credentials of similar nature of completed work of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice;

or;

ii) Intending tenderers should produce credentials of 2(two) similar nature of completed work, each of the minimum value of 25% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice;

or,

iii) Intending tenderers should produce credentials of one single running work of to the extent of 75% or more and value of which is not less than the desired value at(i) above;

In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer.

For 3rd Call:

- i) Intending tenders should produce credentials of similar nature of completed work of the minimum value of 20% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or;
 - ii) Intending tenderers should produce credentials of one single running work of to the extent of 70% or more and value of which is not less than the desired value at (i) above;
- In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer.

For e-filing, intending bidder may download the tender documents from the website: <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate & necessary Earnest Money may be remitted through online/offline mode as integrated with the payment gateway of ICICI Bank as per memorandum no. 3975- F(Y) dated 28.07.2016 of Audit Branch, Finance Department, Govt. of West Bengal.

The tender paper along with schedules is available in the following websites:-

<https://wbtenders.gov.in>

<http://www.wbhealth.gov.in>

<http://www.apdhealth.in>

Mode & Manner of Payment of EMD:

- a. Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway:
 - i. On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway Webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.
 - ii. Bidder will make the payment after entering his unique ID and password of the bank to process the transaction.
 - iii. Bidder will receive a confirmation message regarding success/failure of the transaction.
 - iv. If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government/PSU/Autonomous Body/Local Body/PRIs. Etc maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
 - v. If the transaction is failure, the bidder will again try for payment by going back to the first step.

b. Payment through RTGS/NEFT:

- i. On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.
- ii. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank account.
- iii. Once payment is made, the bidder will come back to the e-Procurement portal after expiry of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify he payment made and continue the bidding process.
- iv. If verification is successful, the fund will get credited to the respective Pooling account of the State Government/PSU/Autonomous Body/Local Body/PRIs, etc maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- v. Hereafter, the bidder will go to e-Procurement portal for submission of his bid.
- vi. But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

2. Both Technical bid and Financial Bid are to be submitted concurrently duly signed digitally in the website <http://etender.wb.nic.in>
3. The intending Bidders should clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. **The Chief Medical Officer of Health & Family Welfare, Alipurduar** reserves the right to reject any or all the application(s) for purchasing Bid Documents and/or to accept or reject any or all the offer(s) without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Tenderer at the stage of Bidding.
4. The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting the offer with full satisfaction. The cost of visiting the site shall be at his own expense.
5. The intending tenderers are required to quote the rate on line *only*. No off line tender will be entertained.
6. The bids shall remain valid for acceptance for a period of 120 days (One hundred and twenty days) after the date of technical bid opening prescribed in the tender document. Any bid valid for a shorter period shall be treated as unresponsive and rejected.
7. Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 and any other notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.
8. During the scrutiny, if it comes to the notice of the tender inviting authority that the credential(s) and/or any other paper(s) of any bidder is / are incorrect/ manufactured/ fabricated, that bidder(s) will not be allowed to participate in the tender and that application will be rejected outright.
9. The Chief Medical Officer of Health & Family Welfare, Alipurduar, reserves the right to cancel the N.I.T. or issue corrigendum notices to the NIT due to unavoidable circumstances and no claim in this respect will be entertained.
10. In case of any objection regarding Technical verification, that should be lodged to the Chief Medical Officer of Health & Family Welfare, Alipurduar within 2(Two) working days from the date of publication of the list of qualified agencies and beyond that time schedule no objection will be entertained.
11. Before issuance of the work order, the tender inviting authority may verify the credential(s) and/or other document(s) of the lowest tenderer, if found necessary. After verification, if it is found that the document(s) submitted by the lowest tenderer is/are either manufactured or false, the work order will not be issued in favour of the said Tenderer.
12. If any discrepancy arises between two similar clauses on different notification(s), the clause as stated in later notification will supersede,
13. The intending tenderer is required to quote the rate in figures as well as in words as percentage above / below than or at par with the relevant price schedule of rates.
14. Conditional / incomplete tender will not be entertained.
15. Issuance of work order as well as payment will depend on availability of fund and no claim whatsoever will be entertained for delay. Intending tenderers may consider this criterion while quoting their rates.
16. Successful tenderers will be required to observe the following conditions strictly:
 - a) Minimum wages to the workers shall be paid according to the rates notified and/or revised by the State Government from time to time under the Minimum Wages Act, 1948 in respect of

scheduled employments, within the specified time as per law. Payment of bonus, wherever applicable, has to be made.

b) Adequate safety and welfare measures must be provided as per the provisions of the Building and other Construction Workers' (Regulation of Employment & Conditions of Service) Act, 1996 read with West Bengal Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Rules, 2004.

c) All liabilities arising out of engagement of workers are duly met before submission of bills for payment.

If there is any violation of any or all the relevant above criterion during execution of the job, it will render the concerned agencies ineligible for the work then and there or at any subsequent stage as may be found convenient.

A. Technical proposal

The Technical proposal should contain scanned copies of the following in two covers (folders)

A-1. Statutory Cover files Containing

- (i) NIT (Properly upload the same Digitally Signed). The rate will be quoted in the BOQ. Quoted rate will be encrypted in the B.O.Q. under Financial Bid.
- (ii) Annexure-I, Annexure-II

A-2 Non statutory documents to the Non- statutory folder.

Sl No	Category Name	Sub-Category	Details
1	CERTIFICATES	CERTIFICATES	1. GST Registration certificate with latest Challan 2. GST Return (Current period, preferably last month) 3. PAN 4. P. Tax (Challan) (Last financial year) 5. IT Receipt last 3 Years 6. Electrical Trade License (Current) 7. Valid Electrical Contractor License / Electrical Supervisor License including Part (Part 1,3,11).
2	COMPANY DETAILS	Company Details-1	1. Proprietorship Firm (Trade License) 2. Partnership Firm (Partnership Deed, Trade License) 3. Power of attorney
3	CREDENTIALS	Credential-1 Credential-2	Uploaded only the Similar nature of E.I work Credential Certificates along with work order as per clause mentioned in 1 st call.
4	FINANCIAL DETAILS	Turn Over Details	1. Profit loss and Balance sheet for the Assessment year 2022-23, Assessment year 23-24, Assessment year 24-25 (with the signature of authorized CA With UDIN). 2. The bidder should have to submit a bank solvency certificate (mentioning the NIT reference no./scheme details) of at equal or more than the estimated amount. A current bank solvency certificate issued by the appropriate banking authority within 3 month from the date of issuing this tender notice. 3. Employee Provident Fund Registration Certificate and current Challan copy. 4. ESI Registration and current Challan copy

**** The prospective bidders should have valid Electrical Contractor License & Electrical Supervisor License including Part (Part 1, 2, 11). Note:-Failure of submission of any of the above mentioned documents will render the tender liable to be rejected for both statutory & non statutory cover.**

Date of time Schedule of Tender:

Sl. No.	Particulars	Date & Time
1	Date of Publishing N.I.T & Other documents online	22.08.2025 at 10.00 am
2	Online document download start date	22.08.2025 at 10.00 am
3	Online document download end date	30.08.2025 at 10.00 am
4	Online bid submission start date	22.08.2025 at 12.00 pm
5	Pre bid Meeting to be held at Office of the CMOH, Alipurduar.	25.08.2025 at 2:00 PM at office chamber of CMOH, Alipurduar
6	Online bid submission closing date	30.08.2025 at 12.00 pm
7	Online Bid opening date for technical proposals	01.09.2025 at 12.00 pm
8	Date of online uploading list for Technically Qualified bidders	To be notified later
9	Date of online opening of financial proposals.	To be notified later

Other Terms & Conditions

- Payment for the works based on availability of fund & subjected to fulfill of terms and condition.
- The successful contractor must complete the work within the stipulated time. The excess expenditure if any due to such a step will be recovered from the unpaid bill/ Security deposits of the successful bidder. This is a part from any other penal measure the undersigned may take including blacklisting of contractors and forfeit of earnest money. Penalty will be imposed as per Clause - 2 of 2911.
- Contractors shall have to comply with the provinces of A) the contract labour (regulation Abolition) Act. 1917 B) apprentice Act 1961& C) Minimum wages Act.1948 of the notification there of or any laws relating thereto and the rules made and order issued there under from time to time.
- As per the memorandum of finance department vide memo no: 4608-F(Y), dated 18/07/2018, the additional performance Security (10%) when the bid rate is 80% or less of the estimate put to tender and no increase in scope of work of projects during execution phase.
- All works will have to be done according to specification and drawing approved by the authority and as per direction of the AE in charge. The mode of measurement will be according to rule of P.W.D. Govt. of West Bengal, as the work will be executed as per schedule of rates, specifications of P.W.D. There will be no price escalation in any reason.
- Before issuing the Work order Authority would desire to check into all Original Documents.
- The Bidder shall also provide an non conviction in Non-Judicial Stamp Paper that the proprietor/ Promoter/ Director of the firm, its Employee, Partner or representative are not convicted by the court of law for offence involving moral turpitude in relation to business dealing such as bribery, corruption, fraud, substitution of bids, interpolation, misrepresentation evasion or habitual delay in payment of taxes etc. the firm does not employ a Govt. Servant, who has been dismissed or removed on account of corruption. The firm has not been de-barred, blacklisted by any Govt. Ministry/ deptt. / Local Self Govt. / PSU etc, in the last two years from the schedule date of Opening of this Tender.
- The Additional Performance Security shall be obtained from the successful bidder as per order no. 4608 - F(Y) dated - 18.07.2018. Of Government of West Bengal.
- Scanned copy of EMD must be uploaded.
- The tender must be submit Name of the contractor, name of the firm, communication address, contract number, mail ID, account number in his own letter head.

- The authority reserves the right to accept or to reject any or all the tenders and to get part work done by the engaged contractors without assigning any reason.

(If any document required to be submitted for e-tender by the bidder in his technical proposal is not submitted or is found to be deficient in any manner at any stage after opening of bid, the bid may be summarily rejected.)

Ashir
19/08/24
Accounts Officer & Treasurer
District Health & Family Welfare Samity
ALIPURDUAR

[Signature]
19/08/24
Chief Medical officer of Health
Secretary, DH&FWS, Alipurduar.
[Signature]

ANNEXURE _I
APPLICATION FORMAT

(To be furnished in the Company's official letter pad with full address, valid E-mail id and contact no etc)

To
The CMOH & Secretary
DH & FW Samiti
Alipurduar

Ref: NOTICE INVITING E-TENDER NO: - DHFWS/APD/CONST/25-26/06

Sub: E- Tender for S.I.T.C of Split Air Conditioner Machine for DMO Ayush office Setup of CMOH Office in the district of Alipurduar.

I/We have thoroughly read all the terms and conditions of this tender guideline and is ready to execute the said work/works in accordance with that .Missing of any documents in tender authority may cancelled my tender.

I/We further understand that you are not bound to accept the lowest or any bid you may receive against your above-referred tender enquiry.

I/We also understand that the tender selection committee reserves right to accept or reject any bid without assigning any reason thereof.

I/We confirm that we do not stand deregistered/banned/backlisted/showcaused for delaying the project by any Government Authorities/Organization/Institution etc.

I/We confirm that we do not get show caused under H&FW Deptt.

I/We have inspected the site of the work and have made me/us fully acquainted with the local conditions and around the site of the works.

I/We shall be bound by conditions laid down in the Notice Inviting Tenders, special terms and conditions and specifications, specified scheduled and also the I.S.I Code of practice.

I/We shall also uniformly maintain such progress with the work, as may be directed by the Engineer-In-Charge of the work to ensure completion of the same within the stipulated date.

I/We delay the project or not completed the project on time please forfeit my Security money.

Brief of court/legal pending, if any, are following:

We would authorize and request any Bank, Person, Firm or Corporation to furnish pertinent information as deemed necessary and/ or as requested by you to verify this statement.

Bidder to be filled:-

Signature of the bidder/authorized
representative with Seal & Date

ADDRESS:-

Name:.....

Vill:.....P.O:

Dist:..... Pin Code:.....

Contact No:..... E-mail Id:.....

ANNEXURE _II

CHECK LIST FOR THE BIDDERS: - DHFWS/APD/CONST/25-26/06

Sl No	Items	Please put Tick Mark	
		Yes	No
1	Tender Application	Yes	No
2	EMD challan	Yes	No
3	GST Registration certificate with latest Challan	Yes	No
4	GST Return (Current period, preferably last month)	Yes	No
5	PAN	Yes	No
6	P. Tax (Challan) (Last financial year)	Yes	No
7	IT Receipt last 3 Years	Yes	No
8	Electrical Trade License(Current)	Yes	No
9	Valid Electrical Contractor License / Electrical Supervisor License including Part (Part 1,2,11 License.).	Yes	No
10	Proprietorship Firm (Trade License)	Yes	No
11	Partnership Firm(Partnership Deed, Trade License)(if any)	Yes	No
12	Power of attorney(if any)	Yes	No
13	Credential Similar nature of E.I work Credential Certificates along with work order as per clause mentioned.	Yes	No
14	Profit loss and Balance sheet for the Assessment year 2022-23,Assessment year 23-24, Assessment year 24-25(with the signature of authorized CA With UDIN).	Yes	No
15	Bank solvency certificate. The bidder should have to submit a bank solvency certificate(mentioning the NIT reference no./scheme details) of at equal or more then the estimated amount for individual tender. A current bank solvency certificate issued by the appropriate banking authority within 3month from the date of issuing this tender notice.	Yes	No
16.	Employee Provident Fund Registration Certificate and current Challan copy.	Yes	No
17.	ESI Registration and current Challan copy	Yes	No

Signature of the bidder with date & seal

N.B. It is the responsibility of bidder to go through the e-tender document to ensure furnishing of all required documents in addition to above, if any.